

**ANNUAL PROCUREMENT PLAN FOR 2014
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

- Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
- For Sub - Depots please refer to the following (Arranged/ Classified according to commonality of freight cost):
 - Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, and Misamis Occidental (Oroquieta) - **Region XIII**
 - Misamis Oriental, Calbayog, and Bontoc - **Regions VI, VII, VIII, X, & XI**
 - Surigao Del Norte - **Surigao Del Norte**
 - Camiguin - **Camiguin**
- Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
- APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at philgeps.gov.ph and; b) correct format but fields were deleted and inserted in Portion A of the APP. The agency will be informed by e-mail if the submission is incorrect.**
- For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
- Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office AND email at app@procurementservice.org or at app.psdmb@yahoo.com.
- Consistent with DBM Circular No. 2011-6, the APP for FY 2014 must be submitted on or before November 15, 2013.
- As an eligibility of the Performance Based Bonus (PBB) for 2013, the APP should be posted in the Agency Transparency Seal.
- Rename your APP file in the following format: APP2014- Name of Agency- Region (e.g. APP2014 -PS- Central Office).
- For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.

Department/Bureau/Office: **COTABATO CITY STATE POLYTECHNIC COLLEGE**
Region: 12
Address: Sinsuat Avenue, Cotabato City

Contact Person: **JOHN A. ALLESA**
Position: Acting Supply Officer
E-mail : jallesa@yahoo.com
Telephone/Mobile Nos: (064) 421-5146/0926260922

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
COMMON ELECTRICAL SUPPLIES																	
1. BALLAST, 18 watts	piece			12							12				24	70.44	1,690.62
2. BALLAST, 36 watts	piece			25							25				50	74.94	3,746.83
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet	5	5	5	5	5	5	5	5	5	5	5	5	5	60	21.23	1,273.60
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet			5							5				10	15.91	159.09
5. BATTERY, size D, alkaline, 2 pcs./packet	packet														0	79.00	-
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set														0	329.16	-
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set			150							50				200	384.02	76,804.00
8. FLUORESCENT LAMP, tubular, 18 watts	piece														0	37.30	-
9. FLUORESCENT LAMP, tubular, 36 watts	piece			150							150				300	38.40	11,520.60
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece	30							30						60	106.32	6,379.37
11. FUSE, 30 amperes	piece			20							16				36	13.17	473.99
12. FUSE, 60 amperes	piece			20							16				36	26.33	947.98

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13. STARTER, 4-40 watts	piece			40						40				80	3.69	295.40
14. TAPE, electrical	roll			30						30				60	20.30	1,217.89
COMMON COMPUTER SUPPLIES/CONSUMABLES																
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box													0	470.15	-
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box													0	713.18	-
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box													0	546.18	-
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box													0	880.50	-
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box			5				5						10	438.68	4,386.80
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box													0	687.62	-
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11 x 9-1/2", 250 sets/box	box													0	342.65	-
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box	box													0	545.31	-
9. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece			50				50					50	150	10.04	1,506.54
10. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece													0	16.95	-
11. COMPACT DISK STORAGE CASE, 50 CDs capacity, min, made of durable plastic or nylon fabric, double sided sleeves, with closure	piece													0	57.80	-
12. DRUM UNIT, Brother DR3000	cart													0	8,947.77	-
13. DRUM UNIT, Brother DR7000	cart													0	8,334.39	-
14. EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0(backward compatible with USB 2.0), 5400 RPM, with dual-color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, Systems Requirements: USB 3.0: Windows XP/Vista/7; MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece			2				2					2	6	4,123.28	24,739.67
15. EXTERNAL HARD DRIVE, 500GB, 2.5"HDD, USB 3.0 (backward compatible with USB 2.0), 5400 RPM, with dual-color LED light to indicate USB 3.0/ USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7; MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece			1				1					1	3	2,806.64	8,419.91
16. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece			50				50					50	150	10.25	1,538.19
17. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece													0	21.02	-
18. FLASH DRIVE, 16GB, USB 2.0, plug and play	piece			10				10					10	30	532.14	15,964.26
19. INK CARTRIDGE, Canon Part No. CL-811, colored	cart													0	1,012.72	-
20. INK CARTRIDGE, Canon Part No. PG-810, colored	cart													0	759.81	-
21. . INK CARTRIDGE, HP 51645A (HP 45), black, for HP Deskjet 710c, 720c, 820cxi, 830c, 850c, 870cxi, 880c, 890c, 895cxi, 930c, 950c, 960c, 970cxi, 990cxi, 1000cxi, 1120c, 1125c, 1180c, 1220c, 1600c, 1600cm, 6122, 9300, HP Officejet G55, G85, G95, K60, K80, r45, r65, t45, t65 All-in-One HP Officejet Pro 1150c, 1170c, 1175c All-in-One, HP Photosmart P1000, P1100, P1215, P1218	cart													0	1,382.47	-

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22. INK CARTRIDGE, HP C6615DA (HP 15), black, for HP Deskjet 810c, 840c, 845c, 920c, 948c, 3820, HP Officejet 5110, v40 All-in-One, HP PSC 500, 750, 950 All-in-One	cart													0	1,305.67	-
23. INK CARTRIDGE, HP C1823DA (HP 23), tricolor, for HP Deskjet 710c, 720c, 810c, 830c, 880c, 890c, 895cxi, 1120c, 1125c HP Officejet Pro 1170c, 1175c, r45, r65, t45, t65 All-in-One HP PSC 500 All-in-One	cart													0	1,689.69	-
24. INK CARTRIDGE, HP C6625A (HP 17), tricolor, for HP Deskjet 840c, 845c	cart													0	1,420.87	-
25. INK CARTRIDGE, HP C6578A/D (HP 78), tricolor, for HP Deskjet 920c, 930c, 948c, 950c, 960c, 970cxi, 990cxi, 1180c, 1220c, 3820, 6122, 9300 HP Officejet 5110, G55, G85, G95, K60, K80, v40 All-in-One, HP PSC 750, 950 All-in-One, HP Photosmart P1000, P1100, P1215, P1218	cart													0	1,536.08	-
26. INK CARTRIDGE, HP C6614D (HP 20), black, 28mL, for HP Deskjet 610c, 630c, 640c, 656c	cart													0	1,448.30	-
27. INK CARTRIDGE, HP C4844A (HP 10), black, 69mL, for HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2000 printer series, 2230+, 2280+ printer series, 2300+ printer series, 2500 printer series, 2600+ printer series, HP Colour Printer cp1700 series	cart													0	1,508.65	-
28. INK CARTRIDGE, HP C8727AA (HP 27), black, 10mL, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845 HP PSC 1110, 1210, 1315 All-in-One	cart													0	844.84	-
29. INK CARTRIDGE, HP Q8893AA (C8728AA) (HP 28), tri-color, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845, HP Officejet 4110, 4255 All-in-One, HP PSC 1110, 1210, 1315 All-in-One	cart													0	939.20	-
30. INK CARTRIDGE, HP C6656AA (HP 56), black, for HP Deskjet 840c, 845c	cart													0	921.65	-
31. INK CARTRIDGE, HP C6657AA (HP 57), tri-color, for HP Deskjet 450 printer series, 5160, 5550, 5650, 5652, 9650, 9680 HP Officejet 4110, 4255, 5510, 6110 All-in-One, HP PSC 1110, 1210, 1315, 1350, 2110, 2210, 2310 All-in-One, HP PSC 2410, 2510, Photosmart All-in-One, HP Photosmart 7150, 7260, 7268, 7450, 7550, 7660, 7760, 7060	cart													0	1,536.08	-
32. INK CARTRIDGE, HP C9351AA (HP 21), black, for HP Deskjet 3920, 3940, HP PSC 1410, 1402	cart	10			10			10					10	40	661.61	26,464.46
33. INK CARTRIDGE, HP C9352AA (HP 22), tri-color, for HP Deskjet 3920, 3940, HP Officejet 5610, HP PSC 1410, 1402	cart	6			6			6					6	24	762.55	18,301.30
34. INK CARTRIDGE, HP C8765WA (HP 94), black, 11 mL, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845, HP Officejet 4110, 4255 All-in-One, HP PSC 1110, 1210, 1315 All-in-One	cart													0	932.62	-
35. INK CARTRIDGE, HP C8766WA (HP 95), tri-color, for HP Deskjet 460, 5740, 6540, 6840, HP Officejet 7410 All-in-One HP PSC 2355 All-in-One, HP Photosmart 325, 375, 2610, 2710, 8150, 8450	cart													0	1,119.14	-
36. INK CARTRIDGE, HP C9361WA (HP 93), tri-color, for HP Deskjet D4160, 5440, HP Officejet 6310 All-in-One, HP PSC 1510 All-in-One, HP Photosmart 7830, C3180, C4180 All-in-One	cart													0	894.22	-
37. INK CARTRIDGE, HP C9362WA (HP 92), black, for HP Deskjet 5440, HP Officejet 6310 All-in-One, HP PSC 1510 All-in-One HP Photosmart 7830, C3180 All-in-One	cart													0	633.08	-

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38. INK CARTRIDGE, HP CB314A (HP 900), black, for HP Deskjet 900, 910, 915	cart													0	275.40	-
39. INK CARTRIDGE, HP CB315A (HP 900), tri-color, for HP Deskjet 900, 910, 915	cart													0	354.40	-
40. INK CARTRIDGE, HP C4814AA (HP13), black, 28 ml, for HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart													0	1,055.51	-
41. INK CARTRIDGE, HP C4815A (HP 13), cyan, for HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart													0	1,055.51	-
42. INK CARTRIDGE, HP C4816A (HP 13), magenta, 14 ml, for HP Officejet Pro K850 HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart													0	1,055.51	-
43. INK CARTRIDGE, HP C4817A (HP 13), yellow, 14 ml, HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart													0	1,055.51	-
44. INK CARTRIDGE, HP C4836A (HP 11), cyan 28 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart													0	1,508.65	-
45. INK CARTRIDGE, HP C4837A (HP 11), magenta, 28 ml, for HP Officejet 9110, 9120, 9130 All-in-One HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart													0	1,508.65	-
46. INK CARTRIDGE, HP C483A (HP 11), yellow 28 ml, for HP Officejet 9110, 9120, 9130 All-in-One HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart													0	1,508.65	-
47. INK CARTRIDGE, HP C4902AA (HP940), black, for HP Officejet Pro 8000, 8500	cart													0	1,046.73	-
48. INK CARTRIDGE, HP C4906AA (HP 940XL), black, HP Officejet Pro 8000, 8500	cart													0	1,448.30	-
49. INK CARTRIDGE, HPC4907AA (HP 940XL), cyan, for HP Officejet Pro 8000, 8500	cart													0	1,046.73	-
50. INK CARTRIDGE, HP C4908AA (HP 940XL), magenta, for HP Officejet Pro 8000, 8500	cart													0	1,046.73	-
51. INK CARTRIDGE, HP C4909AA (HP 940XL), yellow, for HP Officejet Pro 8000, 8500	cart													0	1,046.73	-
52. INK CARTRIDGE, HP C4936A (HP 18), black, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart													0	871.18	-
53. INK CARTRIDGE, HP C4937A (HP 18), cyan, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart													0	652.83	-
54. INK CARTRIDGE, HP C4938A (HP 18), magenta, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart													0	652.83	-

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55. INK CARTRIDGE, HP C4939A (HP18) , yellow, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart													0	652.83	-
56. INK CARTRIDGE, HP C6658A, colored for HP Photosmart	cart													0	1,129.02	-
57. INK CARTRIDGE, HP C8721A (HP 02), black , 10 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230 HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	839.36	-
58. INK CARTRIDGE, HP C8767WA(HP 96), black , 21 ml, for HP Deskjet 5740, 6540, 6840, 9800, 9860, 9808, HP Photosmart 8030, 8150, 8450, 875, HP Officejet K7100, 7210, 7410 All-in-One	cart													0	1,393.44	-
59. INK CARTRIDGE, HP C8771WA(HP 02), cyan , 4 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	415.37	-
60. INK CARTRIDGE, HP C8772WA(HP 02), magenta, 3.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	449.85	-
61. INK CARTRIDGE, HP C8773WA(HP 02), yellow, 6 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	449.85	-
62. INK CARTRIDGE, HP C8774WA(HP 02), light cyan , 5.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	449.85	-
63. INK CARTRIDGE, HP C8775WA(HP 02), light magenta , 5.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	449.85	-
64. INK CARTRIDGE, HP C9363WA (HP 97), tricolor , 14 ml, for HP Deskjet 5740, 6540, 6840, 9800, 9860, 9808, HP Photosmart 2575, 2610, 2710 All-in-On, HP PSC 1610, 2355 All-in-One	cart													0	1,547.05	-
65. INK CARTRIDGE, HP C9364WA (HP 98), black , 11 ml, HP Deskjet D4160, HP Photosmart D5160, 8030, HP Photosmart C4180, 2575 All-in-One	cart													0	773.53	-
66. INK CARTRIDGE, HP C9391A(HP 88XL), cyan , 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart													0	1,046.73	-
67. INK CARTRIDGE, HP C9392A(HP 88XL), magenta 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart													0	1,046.73	-
68. INK CARTRIDGE, HP C9393A(HP 88XL) , yellow 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart													0	1,046.73	-
69. INK CARTRIDGE, HP C9396A(HP 88XL), black 58.5 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart													0	1,547.05	-
70. INK CARTRIDGE, HP CB316WA(HP 564), black, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	502.52	-
71. INK CARTRIDGE, HP CB317WA(HP 564), photo, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	420.23	-

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72. INK CARTRIDGE, HP CB318WA(HP 564), cyan, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	420.23	-
73. INK CARTRIDGE, HP CB319WA(HP 564), magenta, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	420.23	-
74. INK CARTRIDGE, HP CB320WA (HP 564), yellow, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	420.23	-
75. INK CARTRIDGE, HP CB323WA(HP 564XL), cyan, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	834.97	-
76. INK CARTRIDGE, HP CB324WA(564XL), magenta, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	834.97	-
77. INK CARTRIDGE, HP CB325WA(564XL), yellow, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	834.97	-
78. INK CARTRIDGE, HP CB335WA(HP74), black , 4.5 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart													0	675.45	-
79. INK CARTRIDGE, HP CB336WA (HP74XL), black , 18 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart													0	1,398.93	-
80. INK CARTRIDGE, HP CB337WA (HP75),tricolor, 3,5 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart													0	776.82	-
81. INK CARTRIDGE, HP CB338WA (HP 75XL), tricolor, 12 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart													0	1,547.05	-
82. INK CARTRIDGE, HP CC640WA (HP 60), black, 4 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart	10			20								20	70	633.08	44,315.91
83. INK CARTRIDGE, HP CC641WA (HP60XL), black 12 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart													0	1,333.10	-
84. INK CARTRIDGE, HP CC643WA (HP 60), tricolor,13 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart	7			15								15	52	760.36	39,538.70
85. INK CARTRIDGE, HP CC644WA (HP60XL), tricolor , 11 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart													0	1,558.02	-
86. INK CARTRIDGE, HP CC653AA (HP 901), black officejet , 4 ml	cart													0	634.18	-
87. INK CARTRIDGE, HP CC656AA(HP 901), tricolor officejet, 9 ml	cart													0	972.12	-
88. INK CARTRIDGE, HP CC660AA(HP702), black, 20 ml, for HP Officejet J3508, J3608, J5508 All-in-One	cart													0	1,058.80	-
89. INK CARTRIDGE, HP CD887AA (HP703), black deskjet, for HP Deskjet D730, F735 All-in-One	cart													0	346.72	-
90. INK CARTRIDGE, HP CD888AA(HP 703), tricolor deskjet, for HP Deskjet D730, F735 All-in-One	cart													0	346.72	-
91. INK CARTRIDGE, HP CD971AA (HP 920), black, for HP Officejet 6000, 7000	cart													0	804.25	-
92. INK CARTRIDGE, HP CD972AA (HP920XL), cyan, for HP Officejet 6000, 7000	cart													0	603.46	-
93. INK CARTRIDGE, HP CD973AA (HP920XL), magenta, for HP Officejet 6000, 7000	cart													0	603.46	-
94. INK CARTRIDGE, HP CD974AA (HP 920XL), yellow, for HP Officejet 6000, 7000	cart													0	603.46	-
95. INK CARTRIDGE, HP CD975AA (HP920XL), black, for HP Officejet 6000, 7000	cart													0	1,206.92	-
96. INK CARTRIDGE, HP CH561WA (HP 61), black	cart													0	746.10	-
97. INK CARTRIDGE, HP CH562WA (HP 61), color ink	cart													0	943.59	-

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
98. INK CARTRIDGE, HP CN692AA(HP 704), black, for HP Ink Advantage 2010 K010a1, Ink Advantage All-in-One 20601 K110a	cart	100			150			100			150			500	346.72	173,357.60
99. INK CARTRIDGE, HP CN693AA (HP704), tricolor, for HP Ink Advantage 2010 K010a1, Ink Advantage All-in-One 20601 K110a	cart	75			100			100			100			375	346.72	130,018.20
100. INK CARTRIDGE, HP CN 639WA, black, for HP Deskjet D2650	cart													0	858.01	-
101. INK CARTRIDGE, HP CN 640WA, color, for HP Deskjet D2650	cart													0	1,118.05	-
102. INK CARTRIDGE, HP CN045AA (950XL), black	cart													0	1,627.15	-
103. INK CARTRIDGE, HP CN046AA (951XL), Cyan	cart													0	1,206.92	-
104. INK CARTRIDGE, HP CN047AA (951XL), Magenta	cart													0	1,206.92	-
105. INK CARTRIDGE, HP CN048AA (950XL), Yellow	cart													0	1,206.92	-
106. INK CARTRIDGE, HP CZ107AA, (HP 678), black	cart	20			40			20		40				120	403.77	48,452.35
107. INK CARTRIDGE, HP CZ108AA, (HP 678), tricolor	cart	15			25			15		25				80	403.77	32,301.57
108. INK CARTRIDGE, Brother LC67HYBK, black	cart													0	1,667.74	-
109. INK CARTRIDGE, Brother LC67HVC, cyan	cart													0	1,009.42	-
110. INK CARTRIDGE, Brother LC67HYM, magenta	cart													0	1,009.42	-
111. INK CARTRIDGE, Brother LC67HYY, yellow	cart													0	1,009.42	-
112. INK CARTRIDGE, Brother LC67B, black	cart													0	987.48	-
113. INK CARTRIDGE, Brother LC67M, Magenta	cart													0	592.49	-
114. INK CARTRIDGE, Brother LC67Y, Yellow	cart													0	592.49	-
115. INK CARTRIDGE, Brother LC 39BK, black	cart													0	757.07	-
116. INK CARTRIDGE, Brother LC 39Y, yellow	cart													0	493.74	-
117. INK CARTRIDGE, Brother LC 39C, cyan	cart													0	493.74	-
118. INK CARTRIDGE, Brother LC 39M, magenta	cart													0	493.74	-
119. INK CARTRIDGE, Brother Part No. LC67C, Cyan	cart													0	592.49	-
120. INK CARTRIDGE, Brother Part No. LC38C, Cyan	cart													0	477.28	-
121. INK CARTRIDGE, Brother Part No. LC38B, Black	cart													0	724.15	-
122. INK CARTRIDGE, Brother Part No. LC38M, Magenta	cart													0	477.28	-
123. INK CARTRIDGE, Brother Part No. LC38Y, Yellow	cart													0	477.28	-
124. INK CARTRIDGE, Brother Part No. LC40BK, black	cart													0	707.69	-
125. INK CARTRIDGE, Brother Part No. LC40C, Cyan	cart													0	411.45	-
126. INK CARTRIDGE, Brother Part No. LC40M, Magenta	cart													0	411.45	-
127. INK CARTRIDGE, Brother Part No. LC40Y, Yellow	cart													0	411.45	-
128. INK CARTRIDGE, Lexmark Black #14, PN 18C2090A	cart													0	1,058.80	-
129. INK CARTRIDGE, Lexmark Color #15, PN 18C2110A	cart													0	1,314.45	-
130. INK CARTRIDGE, Lexmark # 17, black, PN 10N0217	cart													0	1,058.80	-
131. INK CARTRIDGE, Lexmark # 27, colored, PN 10N0227	cart													0	1,261.78	-
132. INK CARTRIDGE, Lexmark Photo #31, PN 18C0031A	cart													0	2,232.80	-
133. INK CARTRIDGE, Lexmark Black #34, PN 18C0034A	cart													0	1,788.44	-
134. INK CARTRIDGE, Lexmark Color #35, PN 18C0035A	cart													0	2,161.48	-
135. INK CARTRIDGE, Epson C13T028091, black, for printer Stylus C60/CX3100	cart													0	1,224.48	-
136. INK CARTRIDGE, Epson C13T029091, color, for printer Stylus C60/ C50/ CX3100	cart													0	1,118.05	-
137. INK CARTRIDGE, Epson C13T032190, black, for printer Stylus C80/C82/ CX5100	cart													0	1,321.03	-
138. INK CARTRIDGE, Epson C13T032290, Cyan, for printer Stylus C80	cart													0	630.89	-

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		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
139. INK CARTRIDGE, Epson C13T032390, Magenta, for printer Stylus C80	cart													0	630.89	-
140. INK CARTRIDGE, Epson C13T032490, Yellow, for printer Stylus C80	cart													0	630.89	-
141. INK CARTRIDGE, Epson C13T038190, black, for printer Stylus C41SX/UX	cart													0	518.98	-
142. INK CARTRIDGE, EPSON PART NO. C13T038191, BLACK, (double pack), for Stylus Color C41SX & C41UX	cart													0	915.06	-
143. INK CARTRIDGE, Epson C13T038191, black, for printer Stylus C41SX/UX (Double Pack)	cart													0	897.47	-
144. INK CARTRIDGE, Epson C13T039090, color, for printer Stylus C41SX/UX	cart													0	813.03	-
145. INK CARTRIDGE, Epson C13T042290, Cyan, for printer Stylus C82/CX5100	cart													0	574.93	-
146. INK CARTRIDGE, Epson C13T042390, Magenta, for printer Stylus C82/CX5100	cart													0	574.93	-
147. INK CARTRIDGE, Epson C13T042490, Yellow, for printer Stylus C82/CX5100	cart													0	574.93	-
148. INK CARTRIDGE, Epson C13T046190, black, for printer Stylus C63/C83	cart													0	660.51	-
149. INK CARTRIDGE, Epson C13T047290, Cyan, for printer Stylus C63/C83	cart													0	407.06	-
150. INK CARTRIDGE, Epson C13T047390, Magenta, for printer Stylus C63/C83	cart													0	407.06	-
151. INK CARTRIDGE, Epson C13T047490, Yellow, for printer Stylus C63/C83	cart													0	407.06	-
152. INK CARTRIDGE, Epson C13T062190, black, High Cap, for printer Stylus CX3700/4700/C67	cart													0	675.88	-
153. INK CARTRIDGE, Epson C13T063190, black, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	518.98	-
154. INK CARTRIDGE, Epson C13T063290, Cyan, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	416.94	-
155. INK CARTRIDGE, Epson C13T063390, Magenta, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	416.94	-
156. INK CARTRIDGE, Epson C13T063490, Yellow, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	416.94	-
157. INK CARTRIDGE, Epson C13T075190, Black, for printer Stylus color C59/CX2900	cart													0	310.51	-
158. INK CARTRIDGE, Epson C13T075290, Cyan, for printer Stylus color C59/CX2900	cart													0	310.51	-
159. INK CARTRIDGE, Epson C13T075390, Magenta, for printer Stylus color C59/CX2900	cart													0	310.51	-
160. INK CARTRIDGE, Epson C13T075490, Yellow, for printer Stylus color C59/CX2900	cart													0	304.54	-
161. INK CARTRIDGE, Epson C13T103190, Black, for printer Stylus T40W/TX600FW	cart													0	913.97	-
162. INK CARTRIDGE, Epson C13T103290, Cyan, for printer Stylus T40W/TX600FW	cart													0	608.95	-
163. INK CARTRIDGE, Epson C13T103390, Magenta, for printer Stylus T40W/TX600FW	cart													0	608.95	-

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164. INK CARTRIDGE, Epson C13T103490, Yellow, for printer Stylus T40W/TX600FW	cart													0	608.95	-
165. INK CARTRIDGE, Epson C13T104190, black, for printer C110, CX7300/8300, TX200/400, Pigment High Cap	cart													0	608.95	-
166. INK CARTRIDGE, Epson C13T104193, Black, for printer C110, CX7300/8300, TX200/400 Pigment High Cap - Double Pack	cart													0	1,014.91	-
167. INK CARTRIDGE, Epson C13T105190, Black, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	456.44	-
168. INK CARTRIDGE, Epson C13T105290, Cyan, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	456.44	-
169. INK CARTRIDGE, Epson C13T105390, Magenta, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	456.44	-
170. INK CARTRIDGE, Epson C13T105490, Yellow, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	456.44	-
171. INK CARTRIDGE, Epson C13T107190, Black, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	300.63	-
172. INK CARTRIDGE, Epson C13T107290, Cyan, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	300.63	-
173. CARTRIDGE, Epson C13T107390, Magenta, for printer T10/T11/ T13/ T20E/TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	300.63	-
174. INK CARTRIDGE, Epson C13T107490, Yellow, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	300.63	-
175. INK CARTRIDGE, Epson C13T11190, Black, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	1,011.62	-
176. INK CARTRIDGE, Epson C13T111290, Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	1,011.62	-
177. INK CARTRIDGE, Epson C13T111390, Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	1,011.62	-
178. INK CARTRIDGE, Epson C13T111490, Yellow, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	1,011.62	-
179. INK CARTRIDGE, Epson C13T111590, Light Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	1,011.62	-
180. INK CARTRIDGE, Epson C13T111690, Light Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	1,011.62	-
181. INK CARTRIDGE, Epson C13T112190, Black, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	706.60	-

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182. INK CARTRIDGE, Epson C13T112290, Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	706.60	-
183. INK CARTRIDGE, Epson C13T112390, Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	706.60	-
184. INK CARTRIDGE, Epson C13T112490, Yellow, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	706.60	-
185. INK CARTRIDGE, Epson C13T112590, Light Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	706.60	-
186. INK CARTRIDGE, Epson C13T112690, Light Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	706.60	-
187. INK CARTRIDGE, Epson C13T141190, Black, for ME 32/320/620F - 141	cart													0	325.87	-
188. INK CARTRIDGE, Epson C13T141290, Cyan, for ME 32/320/620F - 141	cart													0	359.42	-
189. INK CARTRIDGE, Epson C13T141390, Magenta, for ME 32/320/620F - 141	cart													0	366.57	-
190. INK CARTRIDGE, Epson C13T141490, Yellow, for ME 32/320/620F - 141	cart													0	359.42	-
191. INK CARTRIDGE, Epson C13T143190, Black, for printer ME 960FWD/900WD - 143	cart													0	619.92	-
192. INK CARTRIDGE, Epson C13T143290, Cyan, for printer ME Office 960FWD/ 900WD - 143	cart													0	488.25	-
193. INK CARTRIDGE, Epson C13T143390, Magenta, for printer ME Office 960FWD/ 900WD - 143	cart													0	478.86	-
194. INK CARTRIDGE, Epson C13T143490, Yellow, for printer ME Office 960FWD/ 900WD - 143	cart													0	488.25	-
195. TONER CARTRIDGE, HP C4092A, black, for HP Laserjet 1100 printer series, 3200 All-in-One	cart													0	3,099.59	-
196. TONER CARTRIDGE, HP C4096A, balck, for HP Laserjet 2100, 2200 printer series	cart													0	5,647.29	-
197. TONER CARTRIDGE, HP C7115A, black, for HP Laserjet 1000, 1200 printer series, 3300 mfp printer series, 3380 All-in-One	cart													0	3,464.96	-
198. TONER CARTRIDGE, HP C8543XC, high cap, black, for HP Laserjet 9000, 9040, 9050, HP Laserjet M9040, M9050 MFP series	cart													0	12,509.18	-
199. TONER CARTRIDGE, HP C4127X, high cap, black, for HP Laserjet 2100, 2200 printer series	cart													0	7,885.58	-
200. TONER CARTRIDGE, HP C4129X, black, HP Laserjet 5000, 5100 printer series	cart													0	10,150.20	-
201. TONER CARTRIDGE, HP Q2613A, black, for HP Laserjet 1300 printer series	cart													0	4,098.04	-
202. TONER CARTRIDGE, HP Q2612A, black, for HP Laserjet 1010, 1012, 1015, 1018, 1020, 1022, 3015, 3020, 3030, 3050, 3052, 3055, M1005, M1319f MFP Printer	cart													0	3,156.98	-
203. TONER CARTRIDGE, HP Q5942A, black, for HP Laserjet 4250, 4350 printer series	cart													0	6,567.84	-
204. TONER CARTRIDGE, HP Q6511A	cart													0	5,461.86	-
205. TONER CARTRIDGE, HP Q7516AC, black	cart													0	8,236.68	-
206. TONER CARTRIDGE, HP Q7551A, black, for HP Laserjet P3005, M3027, M3035 MFP Printer Series	cart													0	5,857.95	-
207. TONER CARTRIDGE, HP Q1338A, black, for HP Laserjet 4200 printer series	cart													0	6,755.46	-

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208. TONER CARTRIDGE, HP Q3960A, black, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart													0	3,730.48	-
209. TONER CARTRIDGE, HP Q3961A, cyan, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart													0	4,504.01	-
210. TONER CARTRIDGE, HP Q3962A, yellow, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart													0	4,504.01	-
211. TONER CARTRIDGE, HP Q3963A, magenta, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart													0	4,504.01	-
212. TONER CARTRIDGE, HP Q3971A, cyan, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart													0	3,385.96	-
213. TONER CARTRIDGE, HP Q3972A, yellow, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart													0	3,385.96	-
214. TONER CARTRIDGE, HP Q3973A, magenta, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart													0	3,385.96	-
215. TONER CARTRIDGE, HP Q5949A, black, for HP Laserjet 1160, 1320 printer series, 3390, 3392 All-in-One	cart													0	3,724.99	-
216. TONER CARTRIDGE, HP Q5950A, black, for HP Color LaserJet 4700 Printer Series	cart													0	8,064.42	-
217. TONER CARTRIDGE, HP Q5951A, cyan, for HP Color LaserJet 4700 Printer Series	cart													0	11,441.60	-
218. TONER CARTRIDGE, HP Q5952A, yellow, for HP Color LaserJet 4700 Printer Series	cart													0	11,441.60	-
219. TONER CARTRIDGE, HP Q5953A, magenta, for HP Color LaserJet 4700 Printer Series	cart													0	11,441.60	-
220. TONER CARTRIDGE, HP Q7553A, black, for HP Laserjet P3005, M3027, M3035 MFP Printer Series	cart													0	3,551.64	-
221. TONER CARTRIDGE HP C9720A, original, black, for HP Laserjet 4600/4650 printer series	cart													0	6,923.33	-
222. TONER CARTRIDGE HP C9721A, original, Cyan for HP Laserjet 4600/4650 printer series	cart													0	9,370.09	-
223. TONER CARTRIDGE HP C9722A, original, Yellow for HP Laserjet 4600/4650 printer series	cart													0	9,370.09	-
224. TONER CARTRIDGE HP C9723A, original, Magenta for HP Laserjet 4600/4650 printer series	cart													0	9,370.09	-
225. TONER CARTRIDGE, HP CB380A, black, for HP Color LaserJet CP6015 printer series	cart													0	9,226.73	-
226. TONER CARTRIDGE, HP CB381A, cyan, for HP Color LaserJet CP6015 printer series	cart													0	14,439.15	-
227. TONER CARTRIDGE, HP CB382A, yellow, for HP Color LaserJet CP6015 printer series	cart													0	14,439.15	-
228. TONER CARTRIDGE, HP CB383A, magenta, for HP Color LaserJet CP6015 printer series	cart													0	14,439.15	-
229. TONER CARTRIDGE, HP CB390A, black, for HP Color LaserJet CM6030/CM6040 MFP	cart													0	2,993.16	-
230. TONER CARTRIDGE, HP CB435A, black, for HP Laserjet P1005, P1006 printer series	cart													0	2,680.46	-
231. TONER CARTRIDGE, HP CB436A, black, for HP Laserjet P1505 printer series	cart													0	3,145.67	-
232. TONER CARTRIDGE, HP CB540A, black, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart													0	3,105.08	-

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233. TONER CARTRIDGE, HP CB541A, cyan, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart													0	2,852.72	-
234. TONER CARTRIDGE, HP CB542A, yellow, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart													0	2,852.72	-
235. TONER CARTRIDGE, HP CB543A, magenta, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart													0	2,852.72	-
236. TONER CARTRIDGE, HP CC364A, black, for HP LaserJet P4014, P4015, P4515 printer series	cart													0	6,802.64	-
237. TONER CARTRIDGE, HP CC364XC, high cap, black, for HP LaserJet P4015, P4515 printer series	cart													0	12,475.16	-
238. TONER CARTRIDGE, HP CC530A, black, for HP Color LaserJet CP2025 printer series	cart													0	5,447.60	-
239. TONER CARTRIDGE, HP CC531A, cyan, for HP Color LaserJet CP2025 printer series	cart													0	5,109.66	-
240. TONER CARTRIDGE, HP CC532A, yellow, for HP Color LaserJet CP2025 printer series	cart													0	5,109.66	-
241. TONER CARTRIDGE, HP CC533A, magenta, for HP Color LaserJet CP2025 printer series	cart													0	5,109.66	-
242. TONER CARTRIDGE, HP CE250A, black, for HP Color LaserJet CP3520 printer series	cart													0	5,651.68	-
243. TONER CARTRIDGE, HP CE251A, cyan, for HP Color LaserJet CP3520 printer series	cart													0	11,132.19	-
244. TONER CARTRIDGE, HP CE252A, yellow, for HP Color LaserJet CP3520 printer series	cart													0	11,132.19	-
245. TONER CARTRIDGE, HP CE253A, magenta, for HP Color LaserJet CP3520 printer series	cart													0	11,132.19	-
246. TONER CARTRIDGE, HP CE255A, black, for HP LaserJet P3010 printer series	cart													0	6,704.99	-
247. TONER CARTRIDGE, HP CE255X, black, for HP LaserJet P3010 printer series	cart													0	9,476.52	-
248. TONER CARTRIDGE, HP CE260A, black, for HP Color LaserJet Enterprise CP4020 Printer Series	cart													0	6,623.80	-
249. TONER CARTRIDGE, HP CE261A, cyan, for HP Color LaserJet Enterprise CP4020 Printer Series	cart													0	12,031.90	-
250. TONER CARTRIDGE, HP CE262A, yellow, for HP Color LaserJet Enterprise CP4020 Printer Series	cart													0	12,031.90	-
251. TONER CARTRIDGE, HP CE263A, magenta, for HP Color LaserJet Enterprise CP4020 Printer Series	cart													0	12,031.90	-
252. TONER CARTRIDGE, HP CE270A, black, for HP Color LaserJet Enterprise CP5520 Printer Series	cart													0	10,666.98	-
253. TONER CARTRIDGE, HP CE271A, cyan, for HP Color LaserJet Enterprise CP5520 Printer Series	cart													0	17,395.01	-
254. TONER CARTRIDGE, HP CE272A, yellow, for HP Color LaserJet Enterprise CP5520 Printer Series	cart													0	17,395.01	-
255. TONER CARTRIDGE, HP CE273A, magenta, for HP Color LaserJet Enterprise CP5520 Printer Series	cart													0	17,395.01	-
256. TONER CARTRIDGE, HP CE278A, black, for HP LaserJet P1566, P1606dn, M1536dnf printer	cart													0	3,238.93	-
257. TONER CARTRIDGE, HP CE285A, black, for HP LaserJet P1102, P1102w, printer	cart													0	2,856.01	-
258. TONER CARTRIDGE, HP CE310A, black, for HP Color LaserJet Pro CP1020 Printer Series	cart													0	2,376.54	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
259. TONER CARTRIDGE, HP CE311A, cyan, for HP Color LaserJet Pro CP1020 Printer Series	cart													0	2,567.45	-
260. TONER CARTRIDGE, HP CE312A, yellow, for HP Color LaserJet Pro CP1020 Printer Series	cart													0	2,567.45	-
261. TONER CARTRIDGE, HP CE313A, magenta, for HP Color LaserJet Pro CP1020 Printer Series	cart													0	2,567.45	-
262. TONER CARTRIDGE, HP CE320A, black, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart													0	3,052.41	-
263. TONER CARTRIDGE, HP CE321A, cyan, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart													0	2,897.71	-
264. TONER CARTRIDGE, HP CE322A, yellow, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart													0	2,897.71	-
265. TONER CARTRIDGE, HP CE323A, magenta, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart													0	2,897.71	-
266. TONER CARTRIDGE, HP CE390A, black, for HP Laserjet Enterprise 600, M601, 600, M602, 600, M603, M4555 MFP Series	cart													0	7,680.40	-
267. TONER CARTRIDGE, HP CE390X, high cap, black, for HP Laserjet Enterprise 600, M601, 600, M602, 600, M603, M4555 MFP Series	cart													0	12,824.07	-
268. TONER CARTRIDGE, HP CE400A, black, for HP Laserjet Enterprise 500 Color M551 Series	cart													0	6,958.44	-
269. TONER CARTRIDGE, HP CE401A, cyan, for HP Laserjet Enterprise 500 Color M551 Series	cart													0	10,186.40	-
270. TONER CARTRIDGE, HP CE402A, yellow, for HP Laserjet Enterprise 500 Color M551 Series	cart													0	10,186.40	-
271. TONER CARTRIDGE, HP CE403A, magenta, for HP Laserjet Enterprise 500 Color M551 Series	cart													0	10,186.40	-
272. TONER CARTRIDGE, HP CE505A, black, for HP LaserJet P2035, P2055 printer series	cart													0	3,862.14	-
273. TONER CARTRIDGE, HP CE505XC, high cap, black, for HP LaserJet P2055 printer series	cart													0	7,091.20	-
274. TONER CARTRIDGE, HP CE740A, black, for HP Color Laserjet Professional CP5220, Printer Series	cart													0	6,531.63	-
275. TONER CARTRIDGE, HP CE741A, cyan, for HP Color Laserjet Professional CP5220, Printer Series	cart													0	11,585.33	-
276. TONER CARTRIDGE, HP CE742A, yellow, for HP Color Laserjet Professional CP5220, Printer Series	cart													0	11,585.33	-
277. TONER CARTRIDGE, HP CE743A, magenta, for HP Color Laserjet Professional CP5220, Printer Series	cart													0	11,585.33	-
278. TONER CARTRIDGE, HP CE410A (HP #305), black	cart													0	4,059.64	-
279. TONER CARTRIDGE, HP CE411A (HP #305), Cyan	cart													0	5,688.98	-
280. TONER CARTRIDGE, HP CE412A (HP #305), Yellow	cart													0	5,688.98	-
281. TONER CARTRIDGE, HP CE413A (HP #305), Magenta	cart													0	5,688.98	-
282. TONER CARTRIDGE, HP CF210A, (#131), black	cart													0	3,675.62	-
283. TONER CARTRIDGE, HP CF211A, (#131), Cyan	cart													0	4,476.58	-
284. TONER CARTRIDGE, HP CF212A, (#131), Yellow	cart													0	4,476.58	-
285. TONER CARTRIDGE, HP CF213A, (#131), Magenta	cart													0	4,476.58	-

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286. TONER CARTRIDGE, HP Q1339A, black, HP Laserjet 4300 printer series	cart													0	9,236.23	-
287. TONER CARTRIDGE, HP Q2624A	cart													0	3,756.81	-
288. TONER CARTRIDGE, HP Q5942A, original black, for HP Laserjet 4250/4350 printer series	cart													0	6,567.84	-
289. TONER CARTRIDGE, HP Q6000A, black, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart													0	3,350.85	-
290. TONER CARTRIDGE, HP Q6001A, cyan, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart													0	3,652.58	-
291. TONER CARTRIDGE, HP Q6002A, yellow, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart													0	3,652.58	-
292. TONER CARTRIDGE, HP Q6003A, magenta, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart													0	3,652.58	-
293. TONER CARTRIDGE, HP Q6460A, black, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart													0	6,375.83	-
294. TONER CARTRIDGE, HP Q6461A, cyan, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart													0	13,716.10	-
295. TONER CARTRIDGE, HP Q6462A, yellow, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart													0	13,716.10	-
296. TONER CARTRIDGE, HP Q6463A, magenta, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart													0	13,716.10	-
297. TONER CARTRIDGE, HP Q6470A, black, for HP Color LaserJet 3600 Printer Series	cart													0	5,830.52	-
298. TONER CARTRIDGE, HP Q6471A, cyan, for HP Color LaserJet 3600 Printer Series	cart													0	5,797.60	-
299. TONER CARTRIDGE, HP Q6472A, yellow, for HP Color LaserJet 3600 Printer Series	cart													0	5,797.60	-
300. TONER CARTRIDGE, HP Q6473A, magenta, for HP Color LaserJet 3600 Printer Series	cart													0	5,797.60	-
301. TONER CARTRIDGE, HP Q7570A, black, HP Laserjet M5025, M5035 MFP Printer Series	cart													0	7,823.04	-
302. TONER CARTRIDGE, HP Q7581A, cyan, for HP Color LaserJet 3800, CP3505 Printer Series	cart													0	7,505.95	-
303. TONER CARTRIDGE, HP Q7582A, yellow, for HP Color LaserJet 3800, CP3505 Printer Series	cart													0	7,505.95	-
304. TONER CARTRIDGE, HP Q7583A, magenta, for HP Color LaserJet 3800, CP3505 Printer Series	cart													0	7,505.95	-
305. TONER CARTRIDGE, Brother TN-155BK, black	cart													0	5,008.72	-
306. TONER CARTRIDGE, Brother TN-155M, magenta	cart													0	6,089.46	-
307. TONER CARTRIDGE, Brother TN-155Y, yellow	cart													0	6,089.46	-
308. TONER CARTRIDGE, Brother TN-155C, cyan	cart													0	6,089.46	-
309. TONER CARTRIDGE, Brother TN-2025	cart													0	3,000.84	-
310. TONER CARTRIDGE, Brother TN-2130	cart													0	2,018.85	-
311. TONER CARTRIDGE, Brother TN-2150	cart													0	3,017.30	-
312. TONER CARTRIDGE, Brother TN3060	cart													0	5,310.45	-
313. TONER CARTRIDGE, Brother Part No. TN-150BK, black	cart													0	3,417.78	-
314. TONER CARTRIDGE, Brother Part No. TN-150C, Cyan	cart													0	3,911.52	-

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315. TONER CARTRIDGE, Brother Part No. TN-150M, Magenta	cart													0	3,911.52	-
316. TONER CARTRIDGE, Brother Part No. TN-150Y, Yellow	cart													0	3,911.52	-
317. TONER CARTRIDGE, Brother Part No. TN3030	cart													0	3,820.16	-
318. TONER CARTRIDGE, TN-3250, low yield, for Brother HL5350DN	cart													0	3,933.46	-
319. TONER CARTRIDGE, TN-3320, for printer 5450DN	cart													0	3,895.06	-
320. TONER CARTRIDGE, Fuji Xerox 106R02625, for Phaser 4600 DN (4K pages)	cart													0	17,226.04	-
321. TONER CARTRIDGE, Fuji Xerox CT201160, for DP-C2255 Heavy Duty A3 size, black (15k pages)	cart													0	9,655.36	-
322. TONER CARTRIDGE, Fuji Xerox CT350567, for DP C3290 FS Multifunction Device, Black	cart													0	7,790.12	-
323. TONER CARTRIDGE, Fuji Xerox CT350670, for DP-3300DX Full Color Laser Printer, black (6k pages, standard yield)	cart													0	6,166.26	-
324. TONER CARTRIDGE, Fuji Xerox CWAA0762, for Phaser 3435D (4K pages, standard yield)	cart													0	6,561.26	-
325. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart													0	4,971.41	-
326. TONER CARTRIDGE, Lexmark 1382920	cart													0	15,275.13	-
327. TONER CARTRIDGE, Lexmark X340A11G	cart													0	6,418.62	-
328. TONER CARTRIDGE, Lexmark E360H11P	cart													0	9,362.41	-
329. TONER CARTRIDGE, Lexmark E450A11P	cart													0	7,189.95	-
330. TONER CARTRIDGE, Lexmark T650A11P	cart													0	10,160.07	-
331. TONER CARTRIDGE, Developer, Epson C13SO50005, for printer EPL-5500	cart													0	3,283.18	-
332. TONER CARTRIDGE, Developer, Epson C13SO50010, for printer EPL-5700L/5800	cart													0	5,481.61	-
333. TONER CARTRIDGE, Developer, Epson C13SO50087, for printer EPL-5900/5900L	cart													0	5,588.04	-
334. TONER CARTRIDGE, Developer, Epson C13SO50166, 6K, for printer EPL-6200	cart													0	5,815.33	-
335. TONER CARTRIDGE, Developer, Epson C13SO50167, 3K, for printer EPL-6200/6200L	cart													0	3,455.08	-
336. TONER CARTRIDGE, Epson C13SO50440, Std Cap, for printer AL-M2010D/DN	cart													0	5,994.00	-
337. TONER CARTRIDGE, Developer, Epson C13SO50520, 1.8K, for printer AL-M1200	cart													0	3,810.58	-
338. TONER CARTRIDGE, Developer, Epson C13SO50521, 3.2K, for printer AL-M1200	cart													0	5,638.51	-
339. TONER CARTRIDGE, Samsung Part No. MLD3050B for printer ML-D3050 / ML-D3051	cart													0	7,022.08	-
340. TONER CARTRIDGE, Samsung Part No. MLTD105L, for printer ML 2580n	cart													0	2,962.44	-
341. TONER CARTRIDGE, Samsung Part No. ML D2850B, for printer ML D2851ND	cart													0	5,030.77	-
342. TONER CARTRIDGE, Samsung Part No. MLTD104-S, for Samsung ML 1660	cart													0	3,013.08	-
343. TONER CARTRIDGE, Samsung Part No. MLTD103-S	cart													0	3,013.08	-
344. TONER CARTRIDGE, Samsung ML-2250D5	cart													0	4,950.06	-
345. TONER CARTRIDGE, Samsung ML-2010D3	cart													0	3,730.48	-

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346. TONER CARTRIDGE, Samsung MLTD101S	cart													0	2,743.00	-
347. TONER CARTRIDGE, Samsung MLTD205L	cart													0	5,376.28	-
348. TONER CARTRIDGE, Samsung Part No. SCX-D655A for printer model MFP 6545	cart													0	9,326.20	-
349. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810	cart													0	4,055.25	-
350. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500	cart													0	3,058.77	-
351. TONER CARTRIDGE, Kyocera TK-120, original, for Kyocera Laser Printer model FS1030D	cart													0	5,651.68	-
352. TONER CARTRIDGE, Kyocera Mita TK330, for printer FS4000DN	cart													0	8,484.65	-
353. TONER CARTRIDGE, Kyocera Mita TK364 for printer FS4020DN	cart													0	8,777.60	-
354. TONER CARTRIDGE, Kyocera Mita TK174	cart													0	5,851.37	-
355. TONER CARTRIDGE, Kyocera Mita TK 564C, for Printer FS-C5300DN	cart													0	11,117.93	-
356. TONER CARTRIDGE, Kyocera Mita TK 564K, for Printer FS-C5300DN	cart													0	8,544.21	-
357. TONER CARTRIDGE, Kypcera Mita TK 564Y, for Printer FS-C5300DN	cart													0	11,117.93	-
358. RIBBON CARTRIDGE, Lexmark 11A3550 for Printer Models 23xx series	cart													0	1,228.86	-
359. RIBBON CARTRIDGE, Epson C13SO15505 for printer DFX-9000	cart													0	1,214.60	-
360. RIBBON CARTRIDGE, Epson C13SO15506(7753) Fabric, for printer LQ 300/300II & 580	cart	5			5								5	20	128.37	2,567.45
361. RIBBON CARTRIDGE, Epson C13SO15508(S015016), black, for printer LQ 670/680/680Pro	cart													0	370.85	-
362. RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX-300	cart													0	1,316.64	-
363. RIBBON CARTRIDGE, Epson C13SO15577(#8766), for printer DFX-5000+/ 8000/8500 Black Ribbon (S015055)	cart													0	1,011.62	-
364. RIBBON CARTRIDGE, Epson C13SO15587, black for printer DLQ-3000/3000+/3500	cart													0	1,108.17	-
365. RIBBON CARTRIDGE, Epson C13SO15589(S015337), for printer LQ-590	cart													0	401.58	-
366. RIBBON, Epson RN 8755	cart													0	89.42	-
367. RIBBON, Epson RN 8750	cart													0	80.97	-
368. RIBBON, Epson RN 7754	cart													0	137.15	-
369. RIBBON, Epson RN SO 15083/SO 15086	cart													0	764.75	-
370. RIBBON, Epson RN SO 15327	cart													0	353.30	-
371. RIBBON CARTRIDGE, for Fujitsu DL3850	cart													0	471.80	-
372. PRINTHEAD, HP 11, black, C4810A , 8 ml, for HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart													0	1,547.05	-
373. PRINTHEAD, HP 11, cyan, C4811A, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series . HP Colour Printer cp1700 series	cart													0	1,547.05	-

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374. PRINthead, HP 11, magenta C4812A, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart													0	1,547.05	-
375. PRINthead, HP 11 , yellow C4813A, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart													0	1,547.05	-
376. Photoconductor Kit, Lexmark PN 12A8302	cart													0	4,432.69	-
377. Photoconductor Kit, Lexmark PN E260X22G	cart													0	2,468.70	-
378. Photoconductor Kit, Lexmark PN E250X22G	cart													0	2,421.23	-
379. PHOTOCONDUCTOR UNIT, Epson C13S051099, for printer EPL 6200/6200L	cart													0	3,648.19	-
380. IMAGING UNIT, Samsung Part No.SCXR6555A	cart													0	10,761.00	-
381. IMAGING UNIT, Hewlett Packard Part No. CE314A, color imaging unit	cart													0	3,993.81	-
382. MOUSE, optical, USB connection type	piece													0	151.96	-
COMMON OFFICE SUPPLIES																
1. ACETATE, gauge #3, 50m in length	roll													0	592.49	-
2. AIR FRESHENER, 280mL/can	can		75			63			75			63		276	94.36	26,043.14
3. ALCOHOL, 70%, ethyl	bottle		195			95			195			95		580	40.32	23,386.82
4. AUDIO CASSETTE TAPE, 90min. recording time	piece													0	22.66	-
5. BINDER, 3-ring, D-type, A4, 64mm(2.5"), with insert clear-view pocket on front, back and spine for label	pair													0	115.21	-
6. BINDER, 3-ring, D-type, legal, 64MM(2.5"), with insert clear-view pocket on front, back and spine for label	pair													0	120.69	-
7. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box	box													0	345.62	-
8. CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	box		10			10			10			10		40	306.87	12,274.71
9. CARTOLINA, assorted color, 20s/pack	pack			30						20				50	74.61	3,730.48
10. CARTOLINA, white, 20s/pack	pack			30						20				50	48.17	2,408.57
11. CHALK, white, dustless, 100 pcs/box	box	330			300			318			300			1248	29.57	36,905.42
12. CLEARBOOK, A4 SIZE, for 210mm x 297mm (A4 size) documents, refillable, plastic, overall size (min) of cover 302mm(L x 242mm(W) and 0.48mm thickness, assorted colors(black, blue, red, yellow), 0.06mm(min) thickness of pocket, with twenty(20) clear transparent plastic pockets	piece													0	82.29	-
13. CLEARBOOK, LEGAL SIZE, for 216mm x 330mm (legal size) documents, refillable, plastic, overall size(min) of cover 353mm(L) x 242mm(W) and 0.48mm thickness, assorted colors(black, blue, red, yellow), 0.06mm(min) thickness of pocket, with twenty(20) clear transparent plastic pocket	piece													0	87.78	-
14. CLIP, bulldog (3")	piece					20					20			40	7.57	303.00
15. CLIP, backfold, 25mm, 12s/box	box					35					25			60	11.52	691.24
16. CLIP, backfold, 50mm, 12s/box	box					35					25			60	43.89	2,633.28
17. CLIP, backfold, 19mm, 12s/box	box					35					25			60	8.01	480.45
18. CLIP, backfold, 32mm, 12s/box	box					35					25			60	18.65	1,119.14
19. COLUMNAR PAD, 14 cols, 50 gsm min.	pad	20												20	44.99	899.70

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20. COLUMNAR PAD, 16 cols, 50 gsm min.	pad	20												20	44.99	899.70
21. COLUMNAR PAD, 18 cols, 50 gsm min.	pad	20												20	58.15	1,163.03
22. COLUMNAR NOTEBOOK, 12 cols	piece	20												20	20.85	416.94
23. CORRECTION TAPE, disposable, usable length of 6 meters(min), 5mm width	pair	50						50						100	13.72	1,371.50
24. DATA FILE BOX, (5"x9"x15-3/4")	box		300							300				600	64.73	38,840.88
25. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece													0	65.83	-
26. EDP BINDER, TB, for 11" X 9-1/2" CCF	piece													0	49.27	-
27. EDP BINDER, TB, for 11" X 14-7/8" CCF, plastic, spring rod type, assorted colors	piece													0	36.76	-
28. ENVELOPE, documentary (10"x15"), 500s/box	box	18						30						48	523.71	25,138.20
29. ENVELOPE, expanding, kraft, legal size, 100s/box	box	10						20						30	608.95	18,268.38
30. ENVELOPE, mailing white, 500s/box	box	17						20						37	146.90	5,435.23
31. ENVELOPE, mailing white with window, 500s	box													0	192.98	-
32. ENVELOPE, pay, kraft, (4"x7-1/2"), 496s/box	box													0	110.37	-
33. ENVELOPE, expanding, plastic, legal size	piece			20			20			20				60	36.63	2,197.78
34. ENVELOPE, documentary, A4, 500s/box	box													0	425.71	-
35. ERASER, blackboard/whiteboard	piece					300				150				450	13.15	5,915.39
36. ERASER, rubber	piece	30												30	3.29	98.75
37. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece			20			20			20				60	80.52	4,831.06
38. FILE TAB DIVIDER, A4, for 210mm x 297mm (A4 size) documents, bristol board, 297mm x 210mm Leaf Size(min), 65mm x 12mm Tab Size, 153 gsm., 0.22mm (min) thickness, five (5) colors per set	set													0	13.17	-
39. FILE TAB DIVIDER, LEGAL SIZE, for 216mm x 330mm (legal size) documents, bristol board, 330mm x 2216mm Leaf size, 68mm x 15mm Tab size, 153 GSM. 0.22mm (min) thickness, five(5) colors per set	set													0	13.72	-
40. FOLDER, pressboard, plain, legal, 100s/box	pack													0	888.73	-
41. FOLDER, tagboard, legal size, 100s/box	pack													0	249.06	-
42. FOLDER, tagboard, A4 size, 100s/box	pack													0	312.70	-
43. FOLDER, morocco/fancy, legal size, 50s/pack	pack		40				62			40				142	355.05	50,417.06
44. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle													0	300.41	-
45. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack		20				31			20				71	190.56	13,530.09
46. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack		20				31			20				71	212.51	15,088.11
47. GLUE, all purpose, 300 grams min.	jar		40				46			40				126	54.84	6,909.70
48. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece													0	41.15	-
49. INDEX CARD, 3"x 5", ruled both sides, 500s/pack	pack													0	49.92	-
50. INDEX CARD, 5" x 8", ruled both side, 500s/pack	pack													0	136.05	-
51. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box													0	38.40	-
52. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box													0	54.86	-
53. INDEX TAB, self-adhesive, 10 pcs/box	box			300						300				600	54.86	32,916.00
54. LEAD, for mechanical pencil, 0.5mm, 12 pcs/tube	tube													0	9.87	-
55. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle	bundle													0	548.60	-
56. MANILA PAPER, 1200mm x 900mm, 60gsm., 0.14mm thickness, pale yellow, 10 sheets per sleeves	sleeve													0	27.43	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
57. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece													0	42.96	-
58. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end	piece													0	38.40	-
59. MAP PIN, round head, 100s/case	case			20			20			20				60	43.89	2,633.28
60. MARKER, fluorescent, 3 colors/set	set		30			20			30					80	38.95	3,116.05
61. MARKING PEN, whiteboard, black	piece		290			350			300			312		1252	12.94	16,206.95
62. MARKING PEN, whiteboard, blue	piece		290			350			300			312		1252	12.94	16,206.95
63. MARKING PEN, whiteboard, red	piece													0	12.94	-
64. MARKER, permanent, black	piece		44			50			40			50		184	15.36	2,826.39
65. MARKER, permanent, blue	piece		44			50			40			50		184	15.36	2,826.39
66. MARKER, permanent, red	piece													0	15.36	-
67. NOTE BOOK, stenographer's, 40 leaves, ruled both sides	piece													0	8.56	-
68. NOTE PAD, (3"x3"), 100 sheets/pad	pad													0	38.18	-
69. NOTE PAD, (3"x4"), 100 sheets/pad	pad													0	54.73	-
70. NOTE PAD, (2"x2"), 400 sheets/pad	pad													0	96.55	-
71. NOTE PAD, (2"x3"), 100 sheets/pad	pad	30			30			30			30			120	34.01	4,081.58
72. OIL, for general purpose, 120 mL	bottle													0	38.40	-
73. PAPER, bond, Premium Grade, 210mm x 297mm (A4), 70 gsm	ream	166			200			200			200			766	98.99	75,826.84
74. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream													0	97.84	-
75. PAPER, mimeograph, Whitewove, 210mm x 297mm, 70 gsm., 480 sheets ream	ream	50			50			50			50			200	98.99	19,798.13
76. PAPER, multicopy, 210mm x 297mm(A4), 80gsm	ream													0	112.24	-
77. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream													0	100.89	-
78. PAPER, for Plain Paper Copier, 254mm 356mm(B4), 70gsm	ream													0	156.90	-
79. PAPER, ruled pad, 216mmx330mm, 90 sheets/pad	pad	30			30			30			30			120	18.43	2,211.70
80. PAPER, thermal, 210mmx30M, 1/2" core	roll	10			10			10			10			40	36.21	1,448.30
81. PAPER, thermal, 216mmx30M, 1/2" core	roll													0	36.76	-
82. PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets/pack	ream	10			10			10						30	130.44	3,913.21
83. PAPER FASTENER, for paper, metal, 50 sets/box	box	20				20				20				60	68.95	4,137.29
84. PAPER CLIP, gem type, jumbo, 48mm, 100s/box	box	20				20				20				60	12.45	746.94
85. PAPER CLIP, gem type, 32mm, 100s/box	box	20				20				20				60	7.01	420.31
86. PENCIL, lead, w/eraser, one(1) dozen per box	box	20			20			20			12			72	25.13	1,809.37
87. PENCIL, mechanical, for 0.5mm lead	piece	2						2						4	21.94	87.78
88. PUSH PIN, flat head type, assorted colors, 100s/case	case	30			30			30			30			120	21.34	2,561.12
89. RECORD BOOK, 300 pages, smythe sewn	book	30					30							60	52.67	3,159.94
90. RECORD BOOK, 500 pages, smythe sewn	book	30					30							60	87.78	5,266.56
91. RIBBON, nylon, manual typewriter	spool	3			3			3			3			12	16.46	197.50
92. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece													0	493.74	-
93. RING BINDER, 6mm x 1.12m, plastic, 10 pcs/bundle	bundle	10			10					10				30	35.10	1,053.00
94. RING BINDER, 8mm x 1.12m, plastic, 10 pcs/bundle	bundle	10			10					10				30	38.39	1,151.74
95. RING BINDER, 10mm x 1.12m, plastic, 10 pcs/bundle	bundle	10			10					10				30	46.62	1,398.61
96. RING BINDER, 11mm x 1.12m, plastic, 10 pcs/bundle	bundle	10			10					10				30	57.59	1,727.77
97. RING BINDER, 12.7mm x 1.12m (1/2"x44"), plastic	piece													0	5.59	-
98. RING BINDER, 14mm x 1.12m, plastic, 10 pcs/bundle	bundle													0	78.44	-

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
2. PAPER, mimeograph, Groundwood	ream	200		500		200			500		300			1700	85.46	145,273.50
3. PAPER, mimeograph, Whitewove	ream	100		100		100			100					400	112.36	44,943.00
4. PAPER, for Plain Paper Copier	ream													0	115.65	-
5. PAPER, multicopy, legal, for laser printing	ream													0	127.84	-
COMMON OFFICE EQUIPMENT																
1. AIRPOT, 4.0 liters, w/ dispenser	unit						4							4	1,371.50	5,486.00
2. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display, AC power source, Canon	unit													0	2,172.46	-
3. CALCULATOR, desktop, mini-printer type,12 digits, AC/DC power source, with ink roller & adaptor	unit													0	981.99	-
4. CALCULATOR, scientific, 10 digits, dot, matrix display, programmable, with case	unit													0	349.88	-
5. CALCULATOR, compact, electronic, LCD, desktop, display, 12 digits, two-way power source	unit			15			15			15				45	164.45	7,400.40
6. CHAIR, monobloc, without armrest, beige/white	unit				80				80					160	263.33	42,132.48
7. DIGITAL VOICE RECORDER, 4GB, memory, stereo channel, MP3, WMA, recording and playback format, with earphone jack, built-in microphone, with USB cable, rechargeable batteries, instructional manual, carrying pouch, hand strap, earphone	unit													0	6,528.34	-
8. DOCUMENT CAMERA, w/ DVI port, four (4), reference points demarcate viewing area, 8 times, (800%) consecutive zoom, PC and Doc Cam VS	unit													0	21,724.56	-
9. ELECTRIC FAN, orbit type	unit				10					10				20	1,256.29	25,125.88
10. ELECTRIC FAN, with stand	unit				10									10	932.62	9,326.20
11. ELECTRIC FAN, wall type	unit													0	820.71	-
12. INDUSTRIAL FAN, 18" metal blade	unit				10									10	984.19	9,841.88
13. FACSIMILE TRANSCIEVER, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec, transmission speed, running width 208mm, document feeder holds 10 pages, with automatic, paper cutter, redial, and fax/tel switchover	unit													0	3,757.91	-
14. FIRE EXTINGUISHER, dry chemical, for ABC class, of fire, squeeze type,non-electrical conductor,non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit													0	1,149.87	-
15. FIRE EXTINGUISHER, pure HCFC 123, with fire, rating of 1A, 1BC for ABC class of fire, squeeze type, non-electrical conductor, 4.5kg (10 lbs), brand new	unit				20					20				40	3,914.81	156,592.38
16. MEGAPHONE, portable sound system, all ABS resin body, 330mm length, 200mm Horn Diameter, 16 watts(min), 300 meters(min), rechargeable, with buyilt-in siren, red or blue color	unit													0	2,622.31	-
17. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA, (compressed) resolution	unit				10									10	21,121.10	211,211.00
18. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap., automatic clamping, stationery blade guard, A4-A6 format indications	unit					4								4	9,326.20	37,304.80

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
Volume III (124 pages) - light yellow color																	
Volume IV (118 pages) - light green color																	
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																	
Office Equipment and Accessories																	
1. Continuous Printer	Unit						15								15	3,995.00	59,925.00
2. Office Tables	Unit		20			10			10			10			50	2,850.00	142,500.00
3. Whiteboard (Classroom Standard Size)	Unit					10									10	3,500.00	35,000.00
4. Top Glass	Unit		5		6		5		4			5			25	500.00	12,500.00
5. Autocad Plotter	Unit		1												1	94,680.00	94,680.00
6. A3 Printer	Unit		1												1	24,372.00	24,372.00
7. Water Dispenser (Hot and Cold)	Unit					3						3			6	8,442.00	50,652.00
8. Ceiling Fan (orbit type)	Unit				25				25						50	2,200.00	110,000.00
9. Office Chairs	Unit	25					25								50	1,500.00	75,000.00
10. Standard Door (Fabricated)	Unit	25					25								50	3,500.00	175,000.00
11. Wooden Cabinets (Fabricated)	Unit		10												10	4,500.00	45,000.00
12. Black board (standard size)	Unit	10			10			20				10			50	4,000.00	200,000.00
13. Arm Chairs (Fabricated)	Unit	500					500								1000	1,000.00	1,000,000.00
14. Door Knob, Heavy Duty	Unit	20			10				10			10			50	1,100.00	55,000.00
15. Padlocks, Heavy Duty	Unit	20			10				10			10			50	350.00	17,500.00
16. Airconditioning system 2HP (Window type)	Unit			5			5			5					15	29,000.00	435,000.00
Office Supplies																	
1. Correction Fluid, 15mL.	Piece		25			25			25			25			100	48.00	4,800.00
2. Risograph Genuine Ink CZ	Tube		25			20				25		20			90	2,300.00	207,000.00
3. Risograph Genuine Master CZ	Unit		7			7				7		8			29	1,700.00	49,300.00
4. Ineo Photocopier Toner	Cart		8						8						16	3,600.00	57,600.00
5. Toner Cartridge, Kyocera TK-135	Cart	3			5				1			5			14	3,285.00	45,990.00
6. Toner Cartridge, Konica Minolta, bizhub 160	cart	1			1				1			1			4	2,685.00	10,740.00
7. Plotter Ink	Set		6			6			6			6			24	1,340.00	32,160.00
Audio and visual presentation and composing equipment																	
1															0		-
2															0		-
3															0		-
Photographic or filming or video equipment																	
1 EVOLIS PN R3011 (YMCKO) RIBBON, 200 PRINTS PER ROLL	Roll				70						20				90	4,500.00	405,000.00
2 SIGNATURE TABLET T-S640-HSB-R 1X5 PAD	Unit				2										2	12,500.00	25,000.00
3 EVOLIS CLEANING KIT	Set				10					5					15	1,500.00	22,500.00
															0		-
Cleaning Equipment and Supplies																	
1. Muriatic Acid	Gal		40			40			40			40			160	240.00	38,400.00
2. Pail	Piece		10			10			10			10			40	68.00	2,720.00
3. Brush	Piece		10			10			10			10			40	17.60	704.00
4. Dipper (Tabo)	Piece		10			10			10			10			40	23.40	936.00
5. Gloves	Piece		30			30			30			30			120	12.34	1,480.80
6. Mask	Piece		30			30			30			30			120	9.75	1,170.00

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
7. Rubber Pump	Piece		10			10			10			10		40	46.80	1,872.00
8. Lawn Mower (Cab type)	Unit			1										1	120,000.00	120,000.00
9. Air Freshner	Cans	25			25			25				25		100	165.00	16,500.00
10. Dishwashing Liquid	Bottle	20			20			20				20		80	52.00	4,160.00
11. Shovel	unit			10						10				20	540.00	10,800.00
12. Multi-insect Killer, 500mL/330g	Cans			30				30				30		90	230.00	20,700.00
13. Bleaching Liquid	Gal	20			20			20				20		80	260.00	20,800.00
Paper Materials and Products																
1. Mimeographing Paper (SHORT SIZE)	Ream		125			125			125				125	500	112.25	56,125.00
2. Linen Paper (Legal Size, Assorted Color) 10s/pack	Pack	30						30						60	54.00	3,240.00
3. PVC Cover (Legal) 50s/pack	Pack	10						10						20	380.00	7,600.00
4. PVC Cover (Short/A4) 50s/pack	Pack	10						10						20	420.00	8,400.00
5														0		-
Lighting and fixtures and accessories																
1 Mercury Bulb 500W	Piece			8				8				8		24	590.00	14,160.00
2														0	230.00	-
3														0		-
4														0		-
5														0		-
Electrical equipment and components and supplies																
1 Panel Board -8 Branches Breaker	Piece		8											8	1,720.00	13,760.00
2 Panel Board -6 Branches Breaker	Piece		4											4	1,560.00	6,240.00
3 Panel Board -4 Branches Breaker	Piece		3											3	1,230.00	3,690.00
4. 3/4"Ø PVC Pipe	Length		80					80						160	120.00	19,200.00
5. 1/2"Ø PVC Pipe	Length		80					80						160	85.00	13,600.00
8. THW Cu. Wire # 4 (Stranded)	Mts		180					180						360	150.00	54,000.00
9. 5.5 sq.mm THW Cu.Wire Stranded	Roll			5				5						10	3600.00	36,000.00
10. 3.5 sq.mm THW Cu.Wire Stranded	Roll			5				5						10	3600.00	36,000.00
11. 2 Gang Convenience Outlet Duplex Type	Piece			30				30						60	145.00	8,700.00
12. 2 Gang Switch Flush Type	Piece			25				25						50	130.00	6,500.00
13. 4" Junction Box	Piece			25				25						50	21.00	1,050.00
14. 2" x 4" Utility Box	Piece			25				25						50	22.00	1,100.00
15. 1/2"Ø Mould Flex	Roll			10				10						20	750.00	15,000.00
16. 3/2"Ø Mould Flex	Roll			10				10						20	850.00	17,000.00
17. Electrical Wire TW #12	Roll				3			3						6	2,500.00	15,000.00
18. Electrical Wire TW #14	Roll				3			3						6	2,500.00	15,000.00
19. Circuit Breaker 15 Amps	Piece				12			12						24	250.00	6,000.00
20. Circuit Breaker 30 Amps	Piece				8			8						16	358.00	5,728.00
21. Circuit Breaker 60 Amps	Piece				6			6						12	465.00	5,580.00
22. Circuit Breaker 100 Amps	Piece				3			4						7	1,100.00	7,700.00
23. Electrical Multi Tester	Unit				2									2	2,800.00	5,600.00
24. PDX #12	Mts		100						100					200	34.00	6,800.00
Computer Supplies																
1. Ink Cartridge, 810 Black	Cart	3			2			3				2		10	865.00	8,650.00
2. Ink Cartridge, 811 Colored	Cart	2			1			2				1		6	895.00	5,370.00
5. Epson E210 Ink Refill (Black)	Bottle		30			30			30			30		120	295.00	35,400.00

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT	
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6. Epson E210 Ink Refill (Cyan)	Bottle		20			20			20			20		80	295.00	23,600.00
7. Epson E210 Ink Refill (Magenta)	Bottle		20			20			20			20		80	295.00	23,600.00
8. Epson E210 Ink Refill (Yellow)	Bottle		20			20			20			20		80	295.00	23,600.00
9														0		-
10														0		-
Computer Equipment and Accessories																
1 Computer sets (complete set inclusive of standard accessories)	sets	20			20			20			20			80	18,000.00	1,440,000.00
2 Computer Table (fabricated for laboratory type)	sets	5			5			5			5			20	6,000.00	120,000.00
3. UPS (Uninterruptible Power Supply)	Unit				20									20	3,200.00	64,000.00
														0		-
														0		-
*Other Categories																
																-

***GRAND TOTAL: **8,009,886.67**
 TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION 8,810,875.33
 APPROVED BUDGET:

*Other categories that are not indicated herein
 **Prices are FOB Manila/Applicable for items under A.
 ***Grand total for items under A and B

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

JOHN A. ALLESA
 Property/Supply Officer

Certified Funds Available /
 Certified Appropriate Funds Available:

RAHMA D. SANGLITAN, CPA
 Accountant /
 Local Budget Officer

Approved:

DAMMANG S. BANTALA, Ph.D.
 Head of Office/Agency

Date Prepared: November 11, 2013